



GOVERNMENT OF INDIA  
UNION TERRITORY OF JAMMU AND KASHMIR



**OFFICE OF THE PRINCIPAL GOVT. MEDICAL COLLEGE DODA**

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**Sub:-Mandatory CID verification of new entrants into Government Service – instructions thereof.**

**CIRCULAR No.01 –GMCD of 2021  
Dated 07-04-2021**

In view of the circular No.09-JK (GAD) of 2021 dated 03-03-2021 issued by General Administration Department, J&K, Civil Secretariat, Jammu it is impressed all the officers/officials of Government Medical College, Doda who have not submitted character & antecedents verification form in this office till date to submit application form (Format enclosed herewith as **Annexure-A**) within two days positively for onward submission to concerned quarters.

Prof. (Dr.) Dinesh Kumar 07 Apr 2021

Principal  
Govt. Medical College  
Doda

No:-GMC/D/Adm/Gen/28-34

Dated:- 07-04-2021

Copy to the:-

1. Chief Accounts Officer, Govt. Medical College, Doda. He is directed not to draw salary of employees whose character and antecedents verification report have not been received by this office till date and shall also not draw the salary in favour of new appointees until & unless their character and antecedents verification report is received from Criminal Investigation Department (CID).
2. Dy. Director Planning, GMC Doda for information.
3. Administrative Officer, GMC Doda for information.
4. HOD, Department of \_\_\_\_\_ (All) for information.
5. Medical Superintendent, AH GMC Doda for information.
6. I/C IT Section he is directed to upload the above said circular in the official website of GMC Doda.
7. Notice Board.

## Annexure-A

**PARTICULARS OF EMPLOYEES REQUIRED FOR VERIFICATION OF CHARACTER AND ANTECEDENTS IN TERMS OF CIRCULAR NO. 09-JK(GAD) OF 2021 DATED 03-03-2021 ISSUED BY GENERAL ADMINISTRATION DEPARTMENT**

NAME OF THE EMPLOYEE		
PARENTAGE/HUSBAND NAME		
D.O.B		
PERMANENT ADDRESS		
PRESENT ADDRESS		
NAME OF THE GOVERNMENT POST		
MODE OF RECRUITMENT(PSC/SSB/ANY OTHER)		
DATE OF INITIAL APPOINTMENT		
HIGHEST EDUCATIONAL QUALIFICATION		
MOBILE NO.		
E-MAIL ADDRESS		
SOCIAL MEDIA ACCOUNTS	WHATS APP	
	TWITTER	
	FACEBOOK	
	INSTAGRAM	
	TELEGRAM	
NAME OF IMMEDIATE SUPERVISORY/CONTROLLING		
CONTROLLING OFFICER EMPLOYEE ID		
CONTROLLING OFFICER MOBILE NO.		

Signature of employee

Seal & Signature of HOD

Seal & Signature of PMC



**Government of Jammu and Kashmir  
General Administration Department  
Civil Secretariat, Jammu**

**Subject:- Mandatory CID verification of new entrants into Government Service – instructions thereof.**

**Circular No.09-JK(GAD) of 2021  
Dated:03.03.2021**

In terms of Government Order No. 1918-GAD of 1997 dated 09.12.1997, read with Government Order No. 1328-GAD of 2016 dated 07.12.2016, security clearance from the Criminal Investigation Department (CID) has been made mandatory for drawing salary and allowances of new entrants into Government Service.

It has, however, been observed that these instructions are not being adhered to in some Departments/Subordinate offices, as a result of which many individuals with dubious character antecedents and conduct have been paid salaries and other allowances, without obtaining their mandatory CID verification.

It is accordingly impressed upon all Administrative Secretaries/ Divisional Commissioners/Deputy Commissioners/Heads of the Departments and Managing Directors of all PSUs/ Corporations to identify such cases and ensure that their verification is completed expeditiously and no new entrant in the Government Service is paid salary/allowances till verification by the CID.

Further, with a view to expedite verification process, a simplified mechanism has been devised in consultation with the Criminal Investigation Department, which is enclosed as **Annexure-A** to this Circular and may be adopted.

**Sd/-**  
**(Manoj Kumar Dwivedi) IAS**  
Commissioner/Secretary to the Government

No. GAD(Adm)42/2021-IV  
Copy to the:-

Dated:03.03.2021

1. All Financial Commissioners.
2. Director General of Police, J&K.
3. All Principal Secretaries to the Government.
4. Principal Secretary to the Lieutenant Governor.
5. Principal Resident Commissioner, J&K Government, New Delhi.
6. All Commissioner/Secretaries to the Government.
7. Chief Electoral Officer, J&K.
8. Divisional Commissioner Jammu/Kashmir.
9. Chairperson, J&K Special Tribunal.

